

3.9.2

The institution protects the security, confidentiality, and integrity of its student records and maintains special security measures to protect and back up data. **(Student records).**

USC has appropriate measures to safeguard the security, confidentiality and integrity of student records. Policies, procedures, and expectations are clearly delineated in multiple locations. Of particular note is the quiz that must be taken and passed to be certified for authorization to student academic records and the comprehensive processes in place to assure faculty and staff have an appropriate understanding of the privacy rules and their obligations with regard to student records.